

Please complete the Registration Form in **capitals** and return the five pages with all attachments by post, email or **Fax +41 81 851 30 99**

Photograph
(Please do not adhere)

Registration Form Day Student

1. Student details

Family name

First name(s)

Preferred name

Date of birth D M Y

Mother tongue or best language

Nationality

Religion

(Swiss students) Citizen of

Gender: ☐ male ☐ female

Place of birth

Social security nr. of student* 756.

* For Swiss citizens only. Please find this information in the registry office of your municipality.

2. Correspondence address of parents or guardian (parties to the contact)

Family name father

Family name mother

First name(s) father

First name(s) mother

Telephone father

Telephone mother

Email father

Email mother

Street

Street

Post code Town

Post code Town

Country

Country

Divorced parents: Person responsible for child’s education:

☐ Father and Mother ☐ Mother ☐ Father

If you have two domiciles, would you like your mail to be sent to both addresses?

☐ yes ☐ no

3. Address for invoices (if different from correspondence address)

Family name

First name(s)

Telephone

Email

Street

Post code Town

Country

4. Enter Lyceum Alpinum Zuoz

Date

Grade/Class

- Programme: ☐ Swiss Matura
- ☐ Bilingual Swiss Matura German/English
- ☐ Swiss Matura “Maturità Bilingue Grigionese” Italian/
German
- ☐ International Baccalaureate Diploma Programme
- ☐ International Baccalaureate Career-Related Programme
- ☐ Limited stay of _____years

If entering the Swiss Matura Section: please tick subject choices for the grade of entry (X)

	7 th grade	8 th grade	9 th grade	10 th grade	11 th /12 th grade
First language*					
German	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Italian			<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Romansh***	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Second language*					
French			<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
German			<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Italian			<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Arts*					
Music				<input type="radio"/>	<input type="radio"/>
Visual Arts				<input type="radio"/>	<input type="radio"/>
HL Specialisation*					
Biology & Chemistry					<input type="radio"/>
Economics & Law					<input type="radio"/>
Physics & Applied Mathematics					<input type="radio"/>
Spanish					<input type="radio"/>
Visual Arts					<input type="radio"/>
SL Specialisation*					
Chemistry					<input type="radio"/>
Economics & Law (Immersion subject Bilingual Swiss Matura)					<input type="radio"/>
Geography					<input type="radio"/>
History (Immersion subject Bilingual Swiss Matura)					<input type="radio"/>
ICT					<input type="radio"/>
Elective subjects**					
Chinese	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Music Ensemble (vocal/instrumental)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Latin			<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Robotics	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Spanish				<input type="radio"/>	
Touch-typing	<input type="radio"/>				

* one hoice only ** multiple choices possible *** For Romansh language entrance exam (7th- 9th grade compulsory, in addition to German); from the 10th grade as an optional course

5. Further details

Please answer these questions as completely as possible since this is essential information for everyone concerned with your child’s welfare and education.

Previous schools from/to/name and location of the school/grade

From	To	Name and location of the school	Grade

Promoted into current class: ☐ yes ☐ no

Language competence (very good, good, basic)/years of tuition/catch-up study required

Mother tongue or best language

German

English

French

Italian

German as a second language

others

6. Additional details

Has the student ever been reprimanded by or expelled from another school? ☐ yes ☐ no

If yes, please give reasons (i.e. drug or alcohol abuse)?

Was your child diagnosed with specific learning disorders? If yes, please give details.

7. Insurance

Please note, that the parents/ legal guardian of the registered child have the responsibility to take out adequate health and accident insurance.

8. Disclaimer

Accident, health and liability insurance (mandatory) are the responsibility of parents or the responsible student. The school therefore accepts no liability for damage to person or property of Lyceum Alpinum students.

9. Authorization for referring students to medical care / processing of health data

The school ensures that students receive health care. This means it can refer students to medical care, in which event a contractual relationship exists between student and physician or hospital. The school has the duty to inform parents without delay should a student be taken seriously ill and/or admitted to hospital.

The school has its own Health Centre. In order to ensure the health care of students on campus it processes vital health data and can forward them, if necessary, to any physicians / hospitals involved.

Any costs arising from medical or dental treatment or hospitalization will be settled directly between physician / hospital and the parents of a student undergoing treatment. However, parents can authorize the Lyceum Alpinum to settle invoices issued by health care providers and to charge them to the relevant student account.

When signing the school contract, parents are obliged to inform the school of any illnesses and allergies affecting their child in so far as they may have an impact on their life at the school. The separate Health Questionnaire serves this purpose. The school is not obliged to meet any additional costs arising from a course of treatment or for any special dietary requirements. Should a student suffer from an infectious disease as defined by the law on epidemics, parents / legal guardians are under an obligation to prevent their child from entering the school or to make sure that their child leaves the school on request of the school doctor and/or the health authorities. Full recovery has to be confirmed by a medical certificate.

10. Agreement

The Parents declare themselves in agreement with the drug and alcohol policies of the Lyceum Alpinum. Students are obliged to comply with instructions issued by the School Management (e.g. urine tests, alcohol tests). The samples supplied may be analysed.

11. Personal Data

11.1 Processing of personal data

The Lyceum Alpinum processes personal data of students and their parents insofar as this is necessary for the fulfilment of the School Contract and the delivery of the services stipulated in the Contract (education, pastoral care, administration, communication). The purposes of the processing are evident from the School Contract, the documents pertaining to it and further contracts or information (if applicable) the school may have entered into with or communicated to the student and parents during the period stipulated in the School Contract (e.g. in connection with registration for leisure activities, private lessons, events, etc.). Whenever necessary, separate authorization will be obtained for the collection of additional data or the use of data for additional purposes.

In particular, the Lyceum Alpinum processes the following personal data:

- Contact information (names, addresses, phone numbers, e-mail, further communication channels)
- Data on academic records before and during the time at the school
- Information relating to disciplinary measures

11.2 Authorization for the processing of personal data for promotional purposes

The Parents and Students of legal age herewith authorize the Lyceum Alpinum to use their personal data (in particular contact information) for marketing / opinion survey purposes and for its own promotional and marketing purposes. This authorization may be withdrawn at any moment by notification to the Lyceum Alpinum.

11.3 Authorization for the processing of special categories of personal data

The Student and their Parents furthermore authorize the Lyceum Alpinum to process special categories of personal data insofar as these data are necessary to fulfil the contracted services (e.g. the provision of a specific types of meal, for special learning support or to process requests for exemption from lessons on festive days). Such data concern mainly religion, origin or health information.

11.4 Use of photographs

The use of audio and visual recordings is regulated in the separate document "Consent for the use of Photographs and Film Recordings".

12. Place of fulfilment and jurisdiction

Zuoz/Switzerland is the place of fulfilment and jurisdiction. The Lyceum Alpinum however reserves the right to sue parents at their place of domicile. Swiss law is exclusively applicable.

13. Age of majority of the Student

On attaining the age of majority, the Student is obliged to countersign the contract, and thereby becomes jointly liable with the Parents as party to the contract.

14. Declaration

The signatories to the contract confirm that they have not withheld any important information from the management of the school, and that they have received the said contract, copies of the school and the boarding house rules and the schedule of tariffs. The Parents hereby expressly declare themselves in agreement with all the provisions contained in the aforementioned documents, with the obligations resulting from them and with their joint liability, especially for their financial obligations.

15. Invoice and additional expenses

- a. Tuition fees are invoiced once annually, in February. Additional expenses are payable in February and August. Not included in the main fees are school books and material, copies, examination fees, remedial/optional courses, private lessons, project and study weeks, costs for special events such as travel, outings, excursions, lunch and snacks, nursing care at our medical centre, medication and private purchases.
- b. For students without a cantonal grant, tuition fees are invoiced twice annually, in July and December. Additional expenses are payable in February and July. Not included in the main fees are school books and material, copies, examination fees, remedial/optional courses, private lessons, project and study weeks, costs for special events such as travel, outings, excursions, lunch and snacks, nursing care at our medical centre, medication and private purchases.

With our signature we confirm that we have completed the registration form and have not withheld any important information from the school management. We also confirm that we accept the prices as published in the regulations.

Place and date

Signature of the father/legal guardian

Place and date

Signature of the mother/legal guardian

Attachments

- ☐ Photocopy of the last two school report cards
- ☐ Proof of **tax residence of the parents**
- ☐ Passport photograph