



Lyceum Alpinum Zuoz
SWISS INTERNATIONAL BOARDING SCHOOL

Promotion Regulations

Department of International Studies (DIS)



Promotion Regulations

DIS1 – DIS4, IB1 and IB2

1. Introduction

This document sets out the conditions of promotion for all students in the Department of International Studies (DIS). The general framework for monitoring, assessment and progression at the Lyceum Alpinum Zuoz is found in the DIS Assessment Policy.

The main factor affecting a student's promotion is whether a student can access the curriculum content in the following year and that they have a reasonable chance of success. This judgment is primarily informed by the academic grades achieved in their subjects. However, exceptional circumstances, which can affect academic progress, are always taken into consideration.*

Regular data collection and discussions at teacher conferences enable discussions about these factors. From there, intervention strategies and closer monitoring must be in place, at departmental or DIS level, depending upon the level of intervention required. Initial intervention always takes place in the classroom with focused differentiation. Where there are concerns across several subjects, the class teacher and DIS team will be monitor and support. Students finding themselves at risk of not being promoted will be given individual action plans to support them; these will be shared amongst all key stakeholders (students, class teachers, boarding house, parents.) Intervention strategies will be regularly reviewed and adapted as necessary. Whilst academic progress is key, attitude to learning is also imperative and intervention strategies will only work in collaboration with a student's willing participation.

The grades which appear in the end of year report, and which inform whether a student can be promoted to the next year, are a summative grade taking into account assessments from 'Semester One' and 'Semester Two' as well as the 'End of Year Exam' in the subject. For further details of assessments, please refer to the DIS Assessment Policy and DIS/IB subject guides. Subjects, which do not affect promotion, include Games, PE, PSHE, elective and optional subjects.

2. Conditions for Promotion DIS 1, 2, 3 & DIS 1, 2, 3 EAL

- 2.1. The end of year average must be at least 4 overall
- 2.2. At least 4 is needed in English and Maths
- 2.3. No more than three subjects can be below grade 4
- 2.4. The Department of International Studies reserves the right to exercise its discretion in certain exceptional cases*

* Such circumstances could be pro-longed absence, health and wellbeing considerations or in respect to a significant social or cultural situation.

3. Failure to Meet Conditions for Promotion into DIS 2-4

- 3.1. A student may repeat the year although the DIS has the right to recommend that the student should not do so
- 3.2. A student can be promoted on a provisional basis with a final decision on promoted/not promoted to be taken at the first Mid-Semester Conference in the following school year.
- 3.3. Should a student not have met the requirements for promotion by the Mid-Semester Conference, teachers may recommend that the student repeat the year, or may advise against such a repetition.

4. Conditions for Promotion from DIS4 to IBDP 1

- 4.1. At least 4 is needed in subjects to be taken at Standard Level unless specified otherwise in IB subject guides
- 4.2. At least 5 is needed in subjects to be taken at Higher Level unless specified otherwise in IB subject guides
- 4.3. Grade 4 is needed in at least 5 subjects including English and Maths
- 4.4. The Department of International Studies reserves the right to exercise its discretion in certain exceptional cases*

5. Conditions for Promotion from DIS4 to IBCP 1

- 5.1. At least 4 is needed in subjects to be taken at Standard Level unless specified otherwise in IB subject guides
- 5.2. At least 5 is needed in subjects to be taken at Higher Level unless specified otherwise in IB subject guides
- 5.3. At least 5 is needed in the subject taken as a BTEC unless specified otherwise
- 5.4. Grade 4 is needed in at least 5 subjects including English
- 5.5. The Department of International Studies reserves the right to exercise its discretion in certain exceptional cases*

Individual subject choices and levels will be informed by performance in DIS4 and discussed in the course counselling process. For subjects where there has been no prior study, discussions in the course counselling process and initial assessments will inform suitability.

* Such circumstances could be pro-longed absence, health and wellbeing considerations or in respect to a significant social or cultural situation.

6. Failure to Meet Conditions for Promotion into IB1

A student who does not meet these requirements must accept one of the following recommendations:

- 6.1. Repeat the year although the DIS has the right to recommend that the student should not do so
- 6.2. Promotion is on a provisional basis with a final decision made at the first Mid-Semester Conference in the following school year. Should a student not have met the conditions for provisional promotion by the Mid-Semester Conference, DIS may recommend that the student return to DIS 4 or to be entered for IB courses
- 6.3. Enter IB courses instead of a complete Diploma or Careers Programme

7. Conditions for Promotion from IB1 to IB2 DP

The School holds that meeting the following minimum requirements at the end of IB1 is a necessary condition for obtaining the IB Diploma and therefore continuing the course:

- 7.1. The total points are a passing grade of 24
- 7.2. The total points in Higher subjects are a passing grade of 12 (those with four Highers, the top three count)
- 7.3. The total points in Standard subjects are a passing grade of 8 (those with two Standards must have at least 5)
- 7.4. There is no grade 1 in any subject
- 7.5. There are no more than two grade 2s at Higher or Standard Level
- 7.6. There are no more than three grade 3s at Higher or Standard Level
- 7.7. The student is up-to-date with all requirements for Theory of Knowledge – completion of practice essay and presentation.
- 7.8. The student is up-to-date with CAS requirements - significant progress made on the CAS project; at least 5 of the 7 learning outcomes have been addressed, significant progress has been made towards the writing of quality reflections about a variety of experiences which cover the three CAS strands and which demonstrate an understanding of the different stages of CAS
- 7.9. The student has a research question and supervisor for the Extended Essay, and has signed and honoured the terms in the Extended Essay contract. Furthermore, the student has, in the view of the supervisor, produced a substantial 1st draft of the essay and has at least one quality reflection written.
- 7.10. The student has not been found guilty of undermining the Academic Honesty Policy*

* See separate Academic Honesty Policy

8. Conditions for Promotion from IB1 to IB2 CP

The School holds that meeting the following minimum requirements at the end of IB1 is a necessary condition for passing the IBCP and therefore continuing the course:

- 8.1. There is a minimum of grade 3 in at least two DP courses
- 8.2. All modules of the BTEC from year one have been completed with at least a pass grade
- 8.3. The student is up-to date with Service Learning Hours and significant progress has been made in the reflection of Service Learning
- 8.4. The student has made significant progress with the Reflection Project - a first draft and reflection have been submitted
- 8.5. The student is up-to-date with all assignments in PPS
- 8.6. The student is up-to-date with all assignments in Language Development
- 8.7. The student has not been found guilty of undermining the Academic Honesty Policy*

* See separate Academic Honesty Policy

9. Failure to Meet Conditions for Promotion

A student who does not meet these requirements must accept one of the following recommendations:

- 9.1. Promotion on a provisional basis with a final decision to be taken at the first Mid-Semester Conference in the following school year. Should a student not have met the conditions of provisional promotion by the Mid-Semester Conference, the DIS may recommend that the student switch to IB courses or alternatively, agrees to an intensive monitoring programme accepting that without significant improvement success is unlikely
- 9.2. Switch to be entered for IB courses instead of a complete Diploma or Careers Programme

10. Conditions for Promotion from IB1 to IB2 Course Only

- 10.1. Students must have at least grade 3 in at least four DP courses
- 10.2. Students should have made significant progress to have completed a CAS programme (unless guided otherwise by DIS)

11. Effective Date and Distribution

This document comes into force in the school year 2019-2020 and replaces all former promotion regulations. Distribution of this document will be to all students in DIS classes and their parents.

Zuoz, May 2020



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